

MINUTES
MEETING OF THE BOARD OF DIRECTORS
OPERATIONS & SAFETY COMMITTEE
METROPOLITAN ATLANTA RAPID TRANSIT AUTHORITY
May 30, 2019

The Board of Directors Operations & Safety Committee met on May 30, 2019 at 10:49 a.m. in the Board Room on the 6th Floor of the MARTA Headquarters Building, 2424 Piedmont Road, Atlanta, Georgia.

Board Members Present

Roberta Abdul-Salaam
Jim Durrett
Roderick E. Edmond
William F. Floyd
Roderick A. Frierson
Jerry Griffin, Chair
Freda B. Hardage
John 'Al' Pond
Rita A. Scott
W. Thomas Worthy

MARTA officials in attendance were: General Manager/ CEO Jeffrey A. Parker; Chief Administrative Officer Luz Borrero, Chief of System Safety, Security & Emergency Management/Police Wanda Dunham, Chief Financial Officer Gordon L. Hutchinson, Chief Counsel Elizabeth O'Neill, Chief Capital Programs, Expansion & Innovation Franklin Rucker, Chief of Rail Operations David Springstead; AGMs Marsha Anderson Bomar, LaShanda Dawkins, James Sibert (Interim), Kirk Talbott, Emil Tzanov and Tom Young (Interim); Chief Information Security Officer Dean Mallis; Executive Director Paula Nash; Senior Director George Wright; Directors Rhonda Allen, Debbie Frank, Jonathan Hunt, Jacqueline Holland (Acting), Reginald James, Douglas Miller, Pat Minnucci, Remy Saintil and William Taylor; Managers Stephany Fisher, Eric Leach, Kerin Lester and Kristopher Mattson; Sr. Executive Administrator Board of Directors Tonya Gantt; Sr. Executive Administrators Ashanti Boothe, Karen Harper and Keri Lee; Department Administrator Tracy Kincaid. Others in attendance Richard Campbell (MARTA Intern), Adrien Carter, Abebe Girmay, Cedric Griffin, Courtne Middlebrooks and LaTonya Pope.

Also in attendance Pam Alexander of LTK Engineering; Ehren Bingaman of HNTB; Richard Campbell of CERM; Michael Hightower of the Collaborative Firm; Carrie

Rocha of HNTB; Helen McSwain of Rohadfox; Jim Schmidt of HNTB; Andrea Simmons of *The AJC*; Angela Swartz of Atkins.

Approval of the April 25, 2019 Operations & Safety Committee Meeting Minutes

On motion by Mrs. Hardage seconded by Mr. Pond, the minutes were unanimously approved by a vote of 8 to 0, with 8 members present.

Resolution Authorizing an Increase in the Authorization for Program and Project Management Services, AE 37440-A

Mr. Rucker presented this resolution requesting a \$7M increase in the authorization for Program and Project Management Services by Akins North America, Inc. and HDR Engineering, Inc.

During Fiscal Years 2018 and 2019, twenty-two (22) total work orders were issued to Atkins and HDR, each with a defined, not-to-exceed amount. The contractual authorization of \$15M was fully-obligated to these work orders.

The estimated, additional authorization required to continue FY 20 Program and Project Management Services in support of capital project implementation is \$7M. The \$7M increase will provide funding for the final base year of the Contract.

Dr. Edmond requested that staff, for future presentations such as this one, provide an itemized list of what the funds will be used for.

On motion by Mr. Durrett seconded by Mr. Pond, the resolution was unanimously approved by a vote of 8 to 0, with 8 members present.

Resolution Authorizing Amendment of the Intergovernmental Agreement with the City of Atlanta for the Redevelopment of MARTA's Airport Station

Mr. Rucker presented this resolution authorizing the General Manager/CEO or his delegate to amend the agreement with the City of Atlanta (COA) for the redevelopment of MARTA's Airport Rail Station.

MARTA and City of Atlanta representatives have developed an Intergovernmental Agreement (IGA) that allows use of the COA's readily available "on call" General Contractor to complete the improvements to MARTA's Airport Station.

The City of Atlanta will issue a work order under the “on call” contract to begin work on the station upon execution of the IGA. Under the IGA, MARTA will reimburse the COA as work is completed on the station and paid to their General Contractor.

Recently, MARTA was notified that the \$13.9M value did not encompass all charges and fees needed to perform the work. The revised total is \$16.1M which covers the following:

- Construction Work	\$12.1M
- CDI	\$132.7K
- Insurance	\$50.7K
- Bond	\$90.9K
- Fee	\$489.9K
- 2% Contractor’s Contingency	\$242.6K
- 10% Owner’s Contingency	\$1.2M
- OCIP	\$332.9K
- Testing	\$143.5K
- Project Management	\$137.3K
- Construction Management	\$1.1M

Mr. Durrett said he is thinking about the pedestrian bridge over Northside near the Mercedes Benz Stadium and how that project ballooned in cost. He said he trust that Mr. Rucker will do all in his power to ensure that this project does not escalate in a similar way.

Mr. Rucker said the design is complete and has already been priced. The contingency level has been increased in anticipation of any unforeseen events.

On motion by Mr. Durrett seconded by Mr. Pond, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Solicitation of Proposals for Construction Management at Risk (CMAR) Services to Support the Station Rehabilitation Program, RFP P44312

Mr. Minnucci presented this resolution recommending that the Board of Directors authorize the solicitation of proposals for the Procurement of Construction Management at Risk (CMAR) Services to Support the Station Rehabilitation Program.

MARTA has instituted a Station Rehabilitation Program with a commitment to rehabilitate all 38 stations to a State of Good Repair. Typical rehabilitation work includes but is not limited to interior finishes improvements, sitework, mechanical systems upgrades, roofing, lighting and waterproofing. The estimated cost of CMAR services is \$400M for a term of five (5) years.

Dr. Edmond thanked Mr. Minnucci for the presentation and asked why the program is referred to as "construction management at risk".

Mr. Minnucci said it means the selected firm will provide a guaranteed maximum price for the project and is "at risk" to deliver the project at or below that price.

Mr. Pond referenced slide two, noting there are two components, a) the cost of the work and b) the general contractor. He asked how fees are established.

Mr. Rucker explained that the fee is established as we enter into contract. We ask that the CMAR submit their fee for the proposed work. As we enter into contract we will mutually agree to a fee for the assigned work.

On motion by Mr. Durrett seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Award of a Single Source Contract for Furniture Installation Expansion/Integration Operations Center (IOC) Conversion Project, RFP P43037

Mr. Saintil presented this resolution requesting approval of a resolution authorizing the General Manager/CEO or his delegate to enter into a single source contract with Tresco Industries Ltd. for the procurement of Furniture Installation Expansion/IOC Conversion Project.

The IOC is a coordinated 24/7 hub that merges Rail Services Control Center (RSCC), Bus Control Center (BCC), Police Communications Center (PCC) and Emergency Operations Center (EOC) in one mission control facility.

The scope of the expansion includes:

- Continuity design to meet MARTA's equipment requirements
- Mill work and power receptacles
- Environmental/electro-mechanical lifting units
- Work surface storage

- Commissioning
- Training

The procurement is being funded with Local Capital Funds from Fiscal Year 2020 Budget in the amount of \$614,798.35.

Dr. Edmond said he understands why this is a sole source contract in that if we augment what we have already have with something other than what the previous company sold us, it would negate the warranty on the equipment we already have. He reminded everyone that MARTA found itself in a similar situation years ago with another vendor. He asked that staff try and stay away from this type of contract whenever possible.

Mrs. Hardage asked if the furniture is movable.

Mr. Springstead said the furniture can be moved, but it will be a lot of work because this is custom cabinetry.

On motion by Mr. Durrett seconded by Mr. Pond, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing the Award of a Single Source Contract for the Procurement of NEU Rail Track Vacuum System, P43582

Mr. Saintil presented this resolution authorizing the General Manager/CEO or his delegate to enter into a single source contract with NEU Inc. for the procurement of two (2) NEU Rail Track Vacuum Systems, RFP P43582

Maintaining the cleanliness of the MARTA rail network is a constant challenge for the Authority. The Vakmobiles will be used by track cleaning crews to improve the quality and the speed of cleaning track beds in station areas as compared to the manual cleaning carried out presently. The machine collects cans, cups, paper, Breeze cards and other types of waste that has collected on the track bed. The Vakmobiles will be custom-build according to MARTA specifications.

The procurement is being funded with Local Capital Funds (100%) from the approved FY 2019 and 202 Budgets in the amount of \$380,000.

Mr. Pond said it is his understanding MARTA's Department of Audit is reviewing pricing. He asked if the Audit should have been done before putting the resolution before the Board.

Mr. Springstead said the audit will be complete before the full Board meeting on June 13, 2019. Mr. Springstead also reported that MARTA has added a track clean up crew.

On motion by Mrs. Hardage seconded by Mr. Durrett, the resolution was unanimously approved by a vote of 9 to 0, with 9 members present.

Resolution Authorizing an Increase in the Authorization for Bus and Rail Vehicle Consulting Services, AE 34733

Mr. Wright presented this resolution authorizing a \$15M increase in the authorization for bus and rail vehicle consulting services by STV Incorporated, WSP USA, SNC-Lavalin Rail & Transit, Inc. and LTK Engineering Services.

To date, twenty (20) work orders have been issued to the consultants, each with a defined, not-to-exceed authorization amount and the total obligation of the work orders is \$18,573,546. Only \$2,426,454 of the \$21,000,000 contractual authorization remains unobligated by work orders.

The current end date for option year two is February 9, 2021. The estimated, additional authorization of \$15,000,000 will continue bus and rail vehicle consulting services through the contract end date.

The consultants' services will be funded by approved projects in the Capital Improvement Program.

Mr. Durrett said the increase is because of unanticipated expenditures. He asked if there is a cost estimate for those unanticipated expenditures.

Mr. Wright stated he would share that list with the Board.

Mr. Frierson asked if this was an inspection and if so, were any repairs done.

Mr. Wright said remediation and repairs were done due to inspections and it is ongoing.

Mr. Frierson said looking at Super Bowl preparedness activities, what work was done.

Mr. Springstead said a soup to nuts fleet check was done prior to the super bowl. Prior to that cracks in the trucks were found and repaired. This firm also assists MARTA staff in writing specifications such as the O&M Manual.

On motion by Mr. Durrett seconded by Mr. Worthy, the resolution was unanimously approved by a vote of 10 to 0, with 10 members present.

Resolution Authorizing the Expenditure of Capital Funds for General Consulting and Professional Services (GCPS) for the Department of Rail Operations in Fiscal Year 2020

Mr. Wright presented this resolution authorizing the General Manager/CEO or his delegate to provide funding authorization in the amount of \$2,574,153 for the Department of Rail Operations for professional and specialized vendors holding a valid GSA Schedule 70 to support delivery/execution of the Capital Improvement Program (CIP) on an as-needed basis in Fiscal Year 2020.

Mr. Durrett said what pops out for him is the precision of the dollar amount for this budget.

Mr. Springstead said the GSA rates are predetermined. When going down the 'pick list' you can hone in on the amounts with a great amount of accuracy.

Ms. Abdul-Salaam asked about DBE.

Mr. Wright said it is 79%.

On motion by Mr. Pond seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 10 to 0, with 10 members present.

Resolution Authorizing the Expenditure of Capital Funds for the General Consulting and Professional Services (GCPS) for the Departments of Safety and Quality Assurance, Police and CISO in Fiscal Year 2020

Mr. Mattson presented this resolution authorizing the General Manager/CEO or his delegate to provide funding authorization in an amount of \$9,437,500 to the Departments of Safety and Quality Assurance, Police and Chief Information

Security Officer (CISO) for professional and specialized vendors holding a valid GSA Schedule 70 to support delivery and execution of the Capital Improvement Program (CIP) on an as-needed basis in Fiscal Year 2020.

On motion by Mr. Durrett seconded by Mrs. Hardage, the resolution was unanimously approved by a vote of 10 to 0, with 10 members present.

Resolution Authorizing the Expenditure of Capital Funds for General Consulting and Professional Services for the Department of Technology in Fiscal Year 2020 (July 1, 2019 – June 30, 2020)

Mr. Talbott presented this resolution authorizing the General Manager/CEO or his delegate the allocation of \$10,225,000 expenditure authority to Technology staffing vendors holding valid General Service Administration (GSA) Schedule 70 contract to provide professional and specialized staffing for the Department of Technology.

On motion by Mrs. Hardage seconded by Mr. Durrett, the resolution was unanimously approved by a vote of 10 to 0, with 10 members present.

Briefing - MARTA's Environmental Management System, Three Years in and Still Growing Strong

Ms. Lester provided a briefing on MARTA's Environmental Management System.

Components of an Environmental Management System (EMS):

- ◇ Oversee Compliance Requirements
- ◇ Manage Environmental Risks (financial, public and legal)
- ◇ Avoid Costs/Fines Associated with Legal Requirements
- ◇ Ensure Environmental Stewardship and Sustainability
- ◇ Identify and Mitigate Impacts to the Environment
- ◇ Manage our Waste Cradle to Grave
- ◇ Communicate Requirements Among all Departments and Management Levels
- ◇ Educate MARTA Staff and Contractors

EMS manages many chemicals and fluids – hazardous and nonhazardous waste. This department oversees compliance requirements – most coming from EPA. We focus on stewardship and sustainability. When we buy products we have to consider how we will use them and how we will dispose of them, i.e., how we

dispose of bus batteries in an equitable and sustainable manner. We work at all levels of the Authority to educate staff about environmental management.

MARTA is recognized and registered as an ISO 14001:2015 Certified Facilities which includes:

- Headquarters
- Armour Yard
- Laredo
- Brady Mobility
- South Yard
- IOC
- Streetcar

Additionally, MARTA supports Executive Order 13148: "Greening the Government through Leadership in Environmental Management" as set forth by President Clinton:

- > The Order was signed by President Clinton April 21, 2000
- > Implementation of EMS is mandated in EO 13148
- > FTA began offering training for Transit agencies in 2012

The basis for the Authority's involvement is MARTA's Environmental Policy, which was signed by General Manager/CEO Jeffrey A. Parker at the beginning of 2019. There are four main keys to the policy:

- Environmental Compliance
- Pollution Prevention
- Environmental Well-Being of the Community
- Continual Improvement

Because of support of the MAX Program, MARTA went to the Sustainability Committee at APTA. An Environmental Working group was formed. MARTA chairs this group which started in January 2019:

- APTA established an EMS Working Group in January 2019 (Sustainability Sub-Committee)
- MARTA EMS Program Manager is serving as the Chair
- Members from transit agencies across North America

Mr. Griffin congratulated Ms. Lester on being elected the APTA Chair of this Committee.

Ms. Abdul-Salaam asked about the Authority's protocol for disposal of oils, greases, etc.

Ms. Lester said MARTA recycles these types of products, including metals and electronics.

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Adjournment

The meeting of the Operations Committee adjourned at 11:57 a.m.